1) **Charges for use of the Bedford Borough Historic Environment Record (BBHER):**

Charges for commercial use of the HER based on a licence fee for the re-use of information provided, as follows:

<table>
<thead>
<tr>
<th>Charge up to 1km radius (or equivalent search area up to 314ha)</th>
<th>Charge up to 2km radius (or equivalent search area up to 1256ha)</th>
<th>Charge up to 4km radius (or equivalent search area up to 5024ha)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Commercial Search (5-10 working day turnaround)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>£135</td>
<td>£202</td>
<td>£270</td>
</tr>
<tr>
<td>Priority Commercial Search (2-5 working day turnaround)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>£169</td>
<td>£236</td>
<td>£304</td>
</tr>
</tbody>
</table>

**Notes**
- All BBHER datasets will be issued under a 12 month user licence under which users will be entitled to a 6 month data update on request.
- Under the terms of the licence all BBHER datasets must be destroyed at the end of 12 months.
- If data is required for longer than 12 months a new licence and dataset(s) will be issued and a new charge raised.
- Fee includes a single follow-up visit to the HER in person.
- The availability of the priority search option will be on a case-by-case basis dependent on the nature of the search request and the BBHER resources available.
- There is currently no charge to use the HER for academic or for private research by members of the public.

2) **Charges for Stage 1: Archaeological Evaluation**

Setting the requirements for and monitoring of the evaluation to ensure that both it and the resultant report meet the approved written scheme of investigation and provide an accurate and understandable account of the work and its results, so that where necessary sufficient mitigation can be identified and implemented as a follow on stage of work.

<table>
<thead>
<tr>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stage 1: Evaluation</td>
</tr>
<tr>
<td>Category 1</td>
</tr>
<tr>
<td>Category 2</td>
</tr>
<tr>
<td>Category 3</td>
</tr>
<tr>
<td>Category 4</td>
</tr>
<tr>
<td>Category 5</td>
</tr>
</tbody>
</table>

**Notes**
- Definitions of the categories are in the Appendix.
- A Stage 1 response includes the following products:
  - Discussion as to the significance of, and likely impacts on, any heritage assets directly or indirectly affected by the scheme.
o Design Brief issued detailing the scope of the programme of works
o Monitoring visits or meetings, and written response, copied to the planning authority including comments on resultant evaluation report.
 o Checking of reports prior to their formal submission to the planning authority.

• Our standard turn around for production of briefs and review of evaluation reports is as follows:

  o Design Briefs will be produced within 14 days of validation of a request
  o Evaluation reports will be reviewed within 28 days of receipt

• Requests for priority turn-around of briefs and review of evaluation reports (2-5 working days subject to staff availability) will be subject to an additional £50 + VAT for each request.
• For large-scale phased developments a new charge will be raised for each evaluation stage where a new brief is required.

3) Charges for Stage 2: Archaeological Investigation/Mitigation

Setting the requirements for and monitoring of the programme of mitigation to ensure that both it and the resultant report meet the approved written scheme of investigation.

<table>
<thead>
<tr>
<th>Stage 2: Investigation</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category 1</td>
<td>£270</td>
</tr>
<tr>
<td>Category 2</td>
<td>£507</td>
</tr>
<tr>
<td>Category 3</td>
<td>£740</td>
</tr>
<tr>
<td>Category 4</td>
<td>£977</td>
</tr>
<tr>
<td>Category 5</td>
<td>By negotiation</td>
</tr>
</tbody>
</table>

Notes:

• Definitions of the categories are in the Appendix.
• A Stage 2 response includes the following products:

  o Discussion as to the significance of, and likely impacts on, any heritage assets directly or indirectly affected by the scheme
  o Design Brief issued detailing the scope of the programme of mitigation works
  o Monitoring visits or meetings, and written response, copied to the planning authority including comments on resultant reports.

• Our standard turn around for production of briefs and review of evaluation reports is as follows:

  o Design Briefs will be produced within 14 days of validation of a request
  o Evaluation reports will be reviewed within 28 days of receipt

• Requests for priority turn-around of briefs and review of mitigation reports (2-5 working days subject to staff availability) will be subject to an additional £50 + VAT for each request.
• For large-scale phased developments a new charge will be raised for each mitigation stage where a new brief is required.
APPENDIX

Categories of Development

The categories are defined as follows:

Category 1 Proposals: **Minor Development(i):**
- 1 residential unit

Category 2 Proposals: **Minor Development(ii):**
- 2-9 residential units or residential sites < 0.5 hectares
- Other development < 0.5 hectares not excluded by caveat detailed below

Category 3 Proposals: **Small-scale Major Development (i)**
- 10-49 residential units or residential sites 0.5 – 2.00 hectares;
- Other development 0.5 – 2.00 hectares in size not excluded by caveat detailed below

Category 4 Proposals: **Small-scale Major Development (ii)**
- 50-199 residential units or residential sites 2.00 – 4.00 hectares;
- Other development 2.00 – 4.00 hectares in size not excluded by caveat detailed below

Category 5 Proposals: **Large-scale Major Development:**
- 200+ residential units or residential sites 4.00+ hectares;
- Other development 4.00+ hectares in size not excluded by caveat detailed below

In cases where proposals fall within more than one of the Schedule categories, the charge will not be the sum of the relevant rates but will be set at the highest of those relevant rates.