



**ROAD TRAFFIC REGULATION ACT 1984**

**APPLICATION FOR A TEMPORARY TRAFFIC REGULATION ORDER  
TO CLOSE A PUBLIC RIGHT OF WAY - 2019**

<b>Applicant</b>			
<b>On behalf of (If applicable)</b>			
<b>Land Line and Mobile Telephone Numbers</b>			
<b>Email</b>			
<b>Address</b>			
<b>Parish, path If known</b>			
<b>Reason for closure</b>			
<b>Enclose map showing extent of closure</b>			
<b>Works/ Order Start Date</b>		<b>Expected Completion Date</b>	
<b>Type of Closure required</b>	Temporary TRO up to 6 months (4 or more weeks notice)		<b>Utilities/Companies</b> £1305.20 + advertising costs
	Emergency TRO (No advertising costs)		£718.40
	Extension of TRO (If works are not completed)		£391.60 + advertising costs
<b>Any other details / Purchase Order number</b>			
<b>I have read and understood the attached notes and charges</b>			
<b>Signed</b>		<b>Dated</b>	

Please return to the Rights of Way Team, Bedford Borough Council, Room 436, 4<sup>th</sup> Floor, Borough Hall, Bedford, MK42 9AP or email:  
[Highways.helpdesk@bedford.gov.uk](mailto:Highways.helpdesk@bedford.gov.uk)

### **Temporary Traffic Regulation Order Notes**

- A request for a temporary closure must be accompanied by an application form. In urgent cases please call 01234 228924 or email [highways.helpdesk@bedford.gov.uk](mailto:highways.helpdesk@bedford.gov.uk)
- We require at least four weeks notice in order to prepare the necessary documentation.
- A plan must be attached showing the length of path to be affected.
- The completed form should be sent to the address shown at the bottom of the application page or emailed to [highways.helpdesk@bedford.gov.uk](mailto:highways.helpdesk@bedford.gov.uk)
- The maximum duration for a Temporary Closure Order is six months. This can be extended by the Secretary of State but we will require at least four weeks notice to administer the process. Administration charges for an extension apply.
- Extra administration charges will be made for large schemes based on 10% per extra path.
- This Council will invoice for charges at appropriate times in the process. You may be invoiced for any costs incurred by this authority.