BEDFORD BOROUGH COUNCIL

Application for a Licence to Place Building Materials on the Public Highway (Highways Act 1980, Section 171)

Ref. No:

1. NAME OF APPLICANT

Name:

Address:

Postcode:

Telephone No:

Fax No:

E mail:

2. SITE LOCATION

Give precise location where the materials will be placed (number/name of property/street etc.) o**r** attach a plan:

Carriageway ☐ Footway ☐ Verge ☐

Type of materials to be stored:

Brief description of the type of work being undertaken (i.e. building/driveway works etc.):

3. PERIOD OF LICENCE (Give dates on which you require the licence to start and finish, one month maximum allowed, unless extreme circumstances apply)

From to (inclusive)

Please note that a notice of 7 clear working days must be given (allow for weekend and bank holidays)

4. DECLARATION (must be signed)

A charge will be made for each application (currently **£43.80** for a licence for up to one month)

I hereby apply for permission to place builders materials on the public highway as described in the conditions which I have read and accept.

Signature:_____ Date:_____

***This is an application only. You must have the authority's consent before placing anything on the public highway.**

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Conditions of Licence – Building Materials on the Public Highway (Highways Act 1980, Section 171)

The following conditions must be observed in respect to all building materials on the public highway:

A site meeting must be held prior to the storage of materials, detailing the conditions of the highway together with appropriate photographs. Please call 01234 718040 to arrange a suitable date and time for a site meeting.

Materials may only be stored in the place agreed at the site meeting with Council staff.

Materials must be stored in a safe manner. Pipes and loose materials must be held in place by appropriate means.

Materials must not be positioned so as to obstruct other highway users, i.e. not across any access to premises or obstructing pedestrian traffic in any way.

Materials are not to be positioned over gullies, fire hydrants, inspection covers etc

Materials on the verge must be stored more than 300mm from the kerb edge.

The highway surrounding the place where the materials are to be stored must be kept in a clean and tidy condition during the period of the licence.

Any damage to the highway caused by the materials, or from any action by the applicant shall be remedied at the applicant's cost.

Please return this form along with a copy of your current public liability insurance certificate to:

Email: streetworks@bedford.gov.uk

Tel: 01234 718040

Please note: Once the application has been processed an invoice will follow for payment.