



# Bedford Borough Council

## Application for the grant of a licence DANGEROUS WILD ANIMALS ACT 1976

**Please ensure that you have read the relevant Guidance Notes before completing this Application Form**

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

\_\_\_\_\_ Tel: \_\_\_\_\_

3. Address of premises at which the animals which are the subject of this application will normally be held: \_\_\_\_\_  
\_\_\_\_\_

4. Specify the species of animals and the number of animals of each species proposed to be kept under the authority of the licence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Do you both own and possess all the animals listed at 4 above? (If "No" please give details of ownership and possession) Yes / No  
\_\_\_\_\_  
\_\_\_\_\_

6. Are you disqualified from:

(a) keeping any dangerous wild animals?	Yes / No
(b) keeping a dog?	Yes / No
(c) having the custody of animals?	Yes / No
(d) keeping a pet shop?	Yes / No
(e) keeping an animal boarding establishment?	Yes / No
(f) keeping a riding establishment?	Yes / No
(g) keeping a dog breeding establishment?	Yes / No

7. Are you the holder of a current insurance policy which insures you against any liability for any damage which may be caused by the animal(s) listed at 4 above? Yes / No

(If "YES" enclose with your application evidence that you hold such insurance: if "No" state what steps you are taking to obtain such insurance): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Please give the following information about the accommodation the animals listed in 4 above will be held:

(a) construction	_____
(b) size	_____
(c) arrangements for:	
(i) Drainage	_____
(ii) Ventilation	_____
(iii) Temperature control	_____

- (d) arrangements to be made:
- (i) for the provision, storage and preparation of food \_\_\_\_\_
  - (ii) for ensuring adequate exercise \_\_\_\_\_
  - (iii) for ensuring veterinary care, including preventative measures \_\_\_\_\_
  - (iv) in the event of fire or other emergencies \_\_\_\_\_

I agree to permit an officer, veterinary surgeon or veterinary practitioner authorised by the Council to inspect the premises which are the subject of this application before any licence is granted.

I certify that I am not under the age of 18.

I apply for a licence to the keep the animal(s) which are the subject of my application from [the date of issue / 1<sup>st</sup> January 20 ]\*

[\* Delete as appropriate. A licence may run either from its date of issue or from 1<sup>st</sup> January next and remains valid for the remainder of the year in which it is issued]

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Whilst your application is being processed if you wish to authorise a person(s) to whom Bedford Borough Council can disclose information on the progress of your application please indicate below the individual(s):

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

If you are granted a Licence do you wish the above individual(s) to continue to be authorised for disclosure.

Yes  No

Return to: **LICENSING  
BEDFORD BOROUGH COUNCIL  
REGISTRATION AND RECORDS  
BOROUGH HALL  
CAULDWELL STREET  
BEDFORD  
MK42 9AP**

### **DATA PROTECTION PRIVACY ADVICE**

*Through the relevant application/notice forms, accompanying documentation and payment facilities associated with this licensing function the Council (the data controller) collects personal data. Personal data may also be collected in respect of further related requests for information from the applicant/person submitting the notice. This is necessary for the performance of legal obligations on it in respect of the relevant licensing function or otherwise necessary for the performance of a task carried out in the public interest or in the exercise of official authority. These also form the basis for the further processing of the personal data by the Council in connection with the application/notice, any determination of the same and any subsequent authorisation/appeal and issues that arise during the period of the authorisation/appeal. Beyond that, the Council will retain the records for 5 years and then destroy them securely. The Council will maintain and retain public registers and these are not destroyed. The Council may from time to time extract information itself from those public registers. The Council will share with and receive information from the following:*

- *Councils appointed Veterinary Surgeon*
- *Councils Environmental & Trading Standards Service*

*in respect of data subjects who are applicants/notice givers and those who hold authorisations. It holds the personal data in a way designed to secure it from unauthorised use, loss or destruction. These measures include recruitment and training of staff, procurement of services and physical/cyber security. The Council's privacy statement for this function is available at [www.bedford.gov.uk](http://www.bedford.gov.uk) or upon request from the Council using the address and telephone contact details elsewhere on this form. The Council will update its privacy statement from time to time and you are urged to read that statement. You have information rights that are explained at <https://tinyurl.com/y7uccndm>. You can exercise your information rights by contacting the Council's Data Protection Officer at [dpo@bedford.gov.uk](mailto:dpo@bedford.gov.uk) or writing to Information Governance, Bedford Borough Council, Borough Hall, Cauldwell Street, Bedford MK42 9AP (Telephone (01234) 267422). If you believe that the Council has failed to comply with its data protection obligations you may contact the ICO at 0303 123 1113 or at [www.ico.org.uk](http://www.ico.org.uk). Further contact details are available upon request. The full Privacy Statement for Dangerous Wild Animals can be viewed here: [www.bedford.gov.uk/gdprprivacy](http://www.bedford.gov.uk/gdprprivacy)*

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### **FREEDOM OF INFORMATION**

*Information held by the Council may need to be disclosed in response to a request for it within the terms of the Freedom of the Information Act 2005. This information excludes that which is in any other way already in the public domain.*