



Bedford Borough Council

Licensing Democratic & Registration Services, 3rd Floor Borough
Hall, Cauldwell Street, Bedford MK42 9AP

Consent of individual to being specified as premises supervisor

I
(full name of prospective premises supervisor)

of

.....
(home address of prospective premises supervisor)

Hereby confirm that I give my consent to be specified as the designated premises supervisor
in relation to the application for

.....
(type of application)

by

.....
(name of applicant)

relating to a premises licence

.....
(number of existing licence if any)

for

.....
(name and address of premises to which the application relates)

and any premises licence to be granted or varied in respect of this application made by

.....
(name of applicant)

concerning the supply of alcohol at

.....
(name and address of premises to which the application relates)

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

.....
(insert personal licence number, if any)

Personal licence issuing authority

.....
(insert name, address and telephone number of personal licence issuing authority if any)

Signed.....

Name: (please print).....

Date:

Data Protection Privacy Advice

Through the relevant application/notice forms, accompanying documentation and payment facilities associated with this licensing function the Council (the data controller) collects personal data. Personal data may also be collected in respect of further related requests for information from the applicant/person submitting the notice. This is necessary for the performance of legal obligations on it in respect of the relevant licensing function or otherwise necessary for the performance of a task carried out in the public interest or in the exercise of official authority. These also form the basis for the further processing of the personal data by the Council in connection with the application/notice, any determination of the same and any subsequent authorisation/appeal and issues that arise during the period of the authorisation/appeal. Beyond that, the Council will retain the records for 5 years and then destroy them securely. The Council will maintain and retain public registers and these are not

destroyed. The Council may from time to time extract information itself from those public registers. The Council will share with and receive information from the following:

- Statutory Consultees as defined by legislation
- Public & Site Notice
- Ward Councillors
- Parish Councils

in respect of data subjects who are applicants/notice givers and those who hold authorisations. It holds the personal data in a way designed to secure it from unauthorised use, loss or destruction. These measures include recruitment and training of staff, procurement of services and physical/cyber security. The Council's privacy statement for this function is available at www.bedford.gov.uk or upon request from the Council using the address and telephone contact details elsewhere on this form. The Council will update its privacy statement from time to time and you are urged to read that statement. You have information rights that are explained at <https://tinyurl.com/y7uccndm>. You can exercise your information rights by contacting the Council's Data Protection Officer at dpo@bedford.gov.uk or writing to Information Governance, Bedford Borough Council, Borough Hall, Cauldwell Street, Bedford MK42 9AP (Telephone (01234) 267422). If you believe that the Council has failed to comply with its data protection obligations you may contact the ICO at 0303 123 1113 or at www.ico.org.uk. Further contact details are available upon request. The full Privacy Statement for Premises Licences can be viewed here: www.bedford.gov.uk/gdprprivacy