



BEDFORD
BOROUGH COUNCIL

Premises with a Premises Licence who want to operate an alcohol delivery service

The Council understands that pubs/restaurants/cafes/take-aways with a premises licence may look to change their business model in order to maintain some business during this time. Premises with the sale of alcohol for consumption off the premises on their licence may be able to offer an alcohol delivery service if the licence authorises them to do so.

Complying with the law

All licence conditions must be complied with and there must not be any licence conditions which prohibit or restrict alcohol deliveries. Alcohol can only be dispatched from the premises detailed on the licence, and no other premises.

Sales must be within the hours authorised on your licence. For example, if alcohol sales finish at 22:00hrs all online or telephone ordering must stop at this time. Alcohol must be paid for at time of ordering by card on a 'non-contact' basis. Orders and payments can be taken by telephone or online.

Persons aged 18 and over can purchase alcohol and robust age verification procedures need to be in place at the point of order **and** at delivery. Where this can't be done, then orders must be declined.

Deliveries need to include a strict policy with training in place to make sure alcohol is only received by persons aged 18 and over. Challenge 25 is recommended to be applied when the alcohol is passed from courier to customer. Photo ID of the person receiving is essential and if your delivery driver cannot verify age then the delivery must not be made.

For premises without alcohol sales for consumption off the premises on their licence

An option is to apply for a Temporary Events Notice (TEN). Information for TENs can be found on our webpage.

Contact free delivery

Limiting contact and wearing suitable PPE when delivering orders helps to keep everyone safe. You should confirm a delivery time and request Photo ID be left for examination by your customers door. Once checked the ID can be left with the delivery rather than any contact between parties.

If you are in any doubt or you need further advice, please contact the licensing team by email to licensing@bedford.gov.uk.

Please note that licensing officers are working remotely with limited resources and request all communication is by e-mail.