

# Stevington Parish Council

Chairman – Councillor Mrs Helen Prentice  
Clerk to the Parish Council – Mrs Roz Buchanan  
18 Main Road Biddenham Beds MK40 4AT  
Email [stevingtonpc@live.co.uk](mailto:stevingtonpc@live.co.uk)

Bedford Borough Council  
- 1 OCT 2013  
Mailing Services

Mr Paul Rowland  
Assistant Director – Planning Department  
Bedford Borough Council  
Borough Hall  
Cauldwell Street  
BEDFORD MK43 9AP

25<sup>th</sup> September 2013

Dear Mr Rowland

## **REFERENCE: Stevington Neighbourhood Development Plan**

On 17<sup>th</sup> September 2013 at the Stevington Parish Council meeting, it was resolved to prepare a Neighbourhood Development Plan for the parish, and a copy of that resolution is enclosed with this letter.

Pursuant to this resolution, and sections 61F and 61G of the Town and Country Planning Act 1990 (the Act) and regulation 5 of Neighbourhood Planning (General) Regulations 2012 (the Regulations), we hereby formally apply to Bedford Borough Council for the designation of the whole of this parish as a Neighbourhood Area. Please find enclosed a map based on the Ordnance Survey and Borough supplied data, and showing the area of the Parish of Stevington applied for outlined in red. (Please note that it is the OS/Borough data that is to be used to define the area – the outlining is merely for information to indicate which boundaries are to be used).

In accordance with regulation 5(b) we assert that it is desirable that the whole of Stevington be designated as a Neighbourhood Area so that a more integrated approach to planning at the neighbourhood level can be achieved.

In accordance with regulation 5(c) we assert that Stevington Parish Council is the relevant body for the purposes of s61G of the Act.

Having regard to *inter alia* s61G (3)(a) of the Act we believe the area applied for has not been already designated as a Neighbourhood Area and that the areas applied for by Stevington and neighbouring parishes do not overlap.

BEDFORD BOROUGH COUNCIL PLANNING SERVICES	
01 OCT 2013	
PASSED.....	PLEASE, FILL
PASSED.....	FOR.....
APPLIED	
FOR REF	

# Stevington Parish Council

We look forward to receiving your formal approval of this application in due course, and to working with the Borough Council to help shape the future of Stevington.

Yours sincerely

*Helen Prentice*

Chairman Mrs Helen Prentice

*Encs - extract from Minutes.  
- Map of Stevington Parish.*

**STEVINGTON PARISH COUNCIL – EXTRACT OF  
MINUTES OF MEETING ON 17<sup>TH</sup> SEPT 2013**

**4). Neighbourhood Development Plan (NDP)** – BS said that the evidence suggests that we need a Neighbourhood Plan, and there would be a great vacuum without one. Our village plan is fine as a baseline.

NDPs have to dovetail with existing BBC's local plan and Core Planning Policies. PO explained that the BBC has already started the next round of plans ready for 2021; we can seek to comment and/or influence BBC's proposals if we have completed our own NHP.

PO explained that as part of a NDP we would need to talk to neighbouring villages, i.e. Oakley and Pavenham to look at landscape around the River Ouse and consider a separate overarching plan for that.

Once registered and agreed by the Executive, Jill Cowey and Martin Tidy of the BBC will offer support. There is a £7K grant, with no deadline, which may help towards survey and specific costs involved in the NDP, and the BBC have to pay for an assessment and a referendum.

BS asked if there was a template for NDPs but PO said now that the A & Ds were finalised, the BBC have time to devote to this, and there may be in the future.

A sub-committee will be set up to do a more detailed feasibility study and explore the terms of reference for a NDP. BS and JT had already volunteered and PO'F agreed to join them: HP agreed to send out copies of the terms of reference already existing for sub-committees, and the final make-up of the committee will be confirmed at the next PC meeting. The TOR allows for the provision of non-members of the PC being appointed to this committee, thus engaging with the village as much as possible for help as and when specialist expertise is required.

**Resolved:**

To prepare a Neighbourhood Plan.

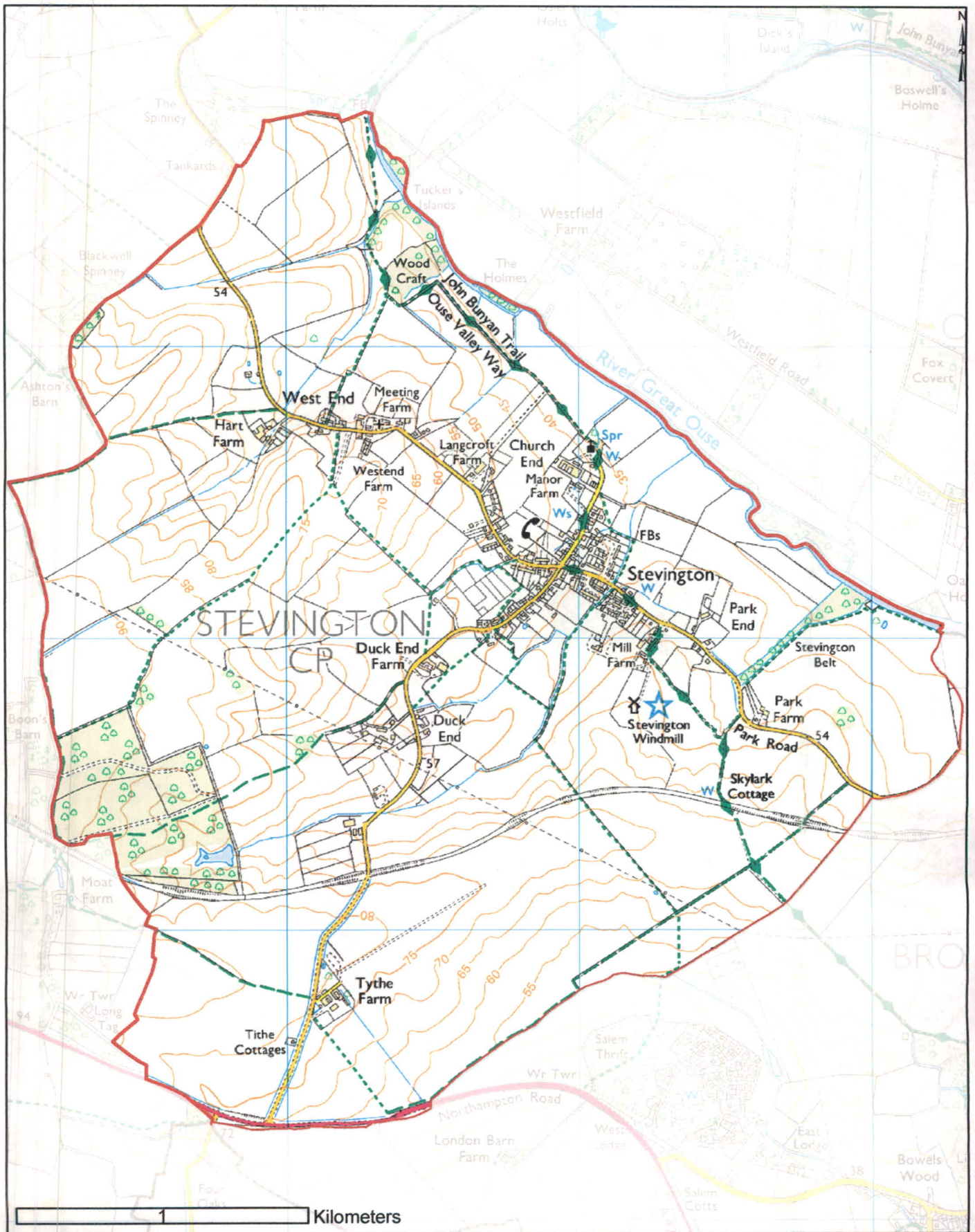
Pursuant to sections 61F (1) & (2) Town and Country Planning Act 1990 and regulation 5 Neighbourhood Planning (General) Regulations 2012, to formally apply to Bedford Borough Council for the designation of the whole of this parish as a Neighbourhood Area.

At the next PC meeting in November, progress on setting this up will be reported . A notification will be put in the village magazine in December explaining why we need to do a Neighbourhood Plan and the consequences if we don't.

**SIGNED**



**TO CONFIRM THAT THIS IS AN EXTRACT FROM THE MINUTES**



## Parish of Stevington

BEDFORD BOROUGH COUNCIL

© Crown copyright and database rights 2011 Ordnance Survey 100049028.

You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.

1:16,500

*Jedden Brantice*