



BEDFORD BOROUGH COUNCIL

PARENT / CARER DECLARATION FORM FOR NURSERY EDUCATION FUNDING FOR 2, 3 & 4 YEAR OLDS

SPRING 2018

This agreement is between the parent / carer and the Bedford Borough Council. It is a declaration that the child is attending a nursery education setting for 2, 3 or 4 years prior to the start of the school year. A claim to be made for nursery education funding can only be made if the child is attending a nursery education setting for 2, 3 or 4 years prior to the start of the school year.

U = all funded 2, 3 & 4 year olds
E = children who can claim the extra 15 hours of funding

This is the total number of hours that your child is in the setting for each day of the week

This should be up to either 15 hours or 30 hours in both boxes

My child is attending the following settings this term:

	Provider Name(s)	Universal (U) or Extended (E)	Please enter TOTAL HOURS ATTENDED for each day					Total no. of FUNDED hours per week	Term Time only or stretched
			Mon	Tue	Wed	Thu	Fri		
1 st	ABC Nursery		5	5	5	5	5	15	TT
2 nd									
3 rd									
Total daily FUNDED hours attended			5	5	5	0	0	15	

Universal = hours all funded 2, 3 & 4 year old is entitled to.

Extended = hours families can claim if the child is not eligible for universal funding.

Are you claiming the funding all year round (stretched) or just term time?

CHILD'S DETAILS

Forename	Fred	Address Line 1	1 Flower...
Middle Name		Address Line 2	
Surname	Bloggs	Address Line 3	
Date of Birth	23/03/14	Town	Bedford
Gender	<input checked="" type="radio"/> Male / <input type="radio"/> Female	County	
Preferred Surname	Bloggs	Postcode	MK41 9HU

Please tick the appropriate box below to state whether your child has a Special Educational Need (SEND)

No Special Educational Needs	<input checked="" type="checkbox"/>	SEN Support	<input type="checkbox"/>	Education Health and Care Plan	<input type="checkbox"/>
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DISABILITY LIVING ALLOWANCE (DLA) and DISABILITY ACCESS FUND (DAF)

3 and 4 year old children who are in receipt of child DLA and are receiving the funded entitlement are eligible for the DAF. DAF is paid to the child's provider of nursery education funding as a fixed annual rate of £615 per eligible child.

Is your child in receipt of DLA?

Yes / No

If your child is splitting their funded entitlement across 2 or more providers, please nominate the main setting where the Local Authority should pay the DAF

Main setting

CHILD'S ETHNIC GROUP (Please tick one of the boxes below)

White	- British (WBRI)	<input checked="" type="checkbox"/>	Asian or Asian British	- Indian (AIND)	<input type="checkbox"/>
	- Irish (WIRI)	<input type="checkbox"/>		- Pakistani (APKN)	<input type="checkbox"/>
	- Traveller of Irish Heritage (WIRT)	<input type="checkbox"/>		- Bangladeshi (ABAN)	<input type="checkbox"/>
	- Gypsy/Roma (WROM)	<input type="checkbox"/>		- Any other Asian background (AOTH)	<input type="checkbox"/>
	- Italian (WITA)	<input type="checkbox"/>		- Caribbean (BCRB)	<input type="checkbox"/>
	- White other (WOTH)	<input type="checkbox"/>		- African (BAFR)	<input type="checkbox"/>
Mixed	- White and Black Caribbean (MWBC)	<input type="checkbox"/>	Black or Black British	- Any other black background (BOTH)	<input type="checkbox"/>
	- White and Black African (MWBA)	<input type="checkbox"/>		Chinese (CHNE)	<input type="checkbox"/>
	- White and Asian (MWAS)	<input type="checkbox"/>		Any other ethnic background (OOTH)	<input type="checkbox"/>
	- Any other Mixed background (MOTH)	<input type="checkbox"/>		Prefer not to say (REFU)	<input type="checkbox"/>
				Not obtained (NOBT)	<input type="checkbox"/>

2 YEAR OLDS:	CHILD TAKING THE EXTENDED 15 HOURS:
I confirm the above named child is eligible for a funded 2 year old place	I confirm the above named 3 or 4 year old child is eligible for the extended 15 hours funding.
2 Year Old Reference: _____	30 Hours DERN (11 digits): _____

PARENT / CARER WITH PARENTAL RESPONSIBILITY			
Parent / Carer Details (1)		Parent / Carer Details (2)	
Forename	Susan	Forename	
Surname	Bloggs	Surname	
Date of Birth	14/09/71	Date of Birth	
National Insurance or NASS No.	AA12345A	National Insurance or NASS No.	

I, the parent / carer understand:

- A maximum of 10 hours may be taken in any one day, in ¼ hour (0.25) blocks and a maximum of 15 hours, or 30 hours if eligible, per week. A maximum of 2 providers can be used in one day.
- Hours may only be taken between 6am and 8pm.
- If my child attends a state maintained primary school provision, the hours attended count towards my child's entitlement.
- Optional additional services such as meals/snacks/drinks, trips and extra activities such as music/dance etc, are not covered by the Nursery Education Funding and the provider can make additional charges. It is my responsibility to ask whether charges apply before using the additional services and I will have to pay fees for these services if I want to receive them.
- I am responsible for ensuring that my child uses the funded hours applied for on a regular weekly basis and understand that if my child does not attend on a regular basis the funding may be withdrawn.
- If my child attends more than one provider, all providers and the total number of hours I wish to claim at each provider have been listed on this form.
- If entitled to a 30 hours funded place, I agree to the provider carrying out an initial eligibility check and the local authority carrying out periodic checks in order to confirm my continued eligibility.
- If I cease to meet the 30 hours eligibility criteria I will continue to receive funding for the "grace period" only
- I am entitled to claim for no more than the maximum number of funded hours for each period and that any hours my child attends over this will be charged to be by the childcare provider.
- If I have given any false information on this form, I may be asked to reimburse the provider. I confirm the details stated on this form are correct.
- I authorise Bedford Borough Council to check my eligibility for Early Years Pupil Premium (EYPP) / Funding for 2 Year Olds / 30 Hours Childcare as required, enabling funding streams to be paid to my provider.
- I have shown the provider proof of my child's date of birth.
- This information will be held electronically by the Department for Education for the requirements of the nursery education funding
- I have seen a copy of the Privacy Notice.

The form must be signed and dated by the parent/carer of the child



Signature: <i>S. Bloggs</i>	Print Name: Susan Bloggs	Date: 31/10/17.
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Data Protection: All information you send us will be kept strictly confidential and used only by Bedford Borough Council. It will not be shared with any other individual or organisation.

ELIGIBLE DATES OF BIRTH: 1 JANUARY 2013 TO 31 DECEMBER 2015

Local Authority Spring 2018 Dates are: Wednesday 3 January – Thursday 29 March 2018