



BEDFORD
BOROUGH COUNCIL

This newsletter promotes training opportunities for school governors.

Governor Training Newsletter

November 2019



November Course Dates

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GT420	Safer Recruitment	Mon 4 Nov
GT421	Finance: Managing the Budget	Wed 6 Nov
GT422	Behaviour and Attitudes in Schools	Wed 13 Nov
GT 445	The Equality Act and Governing Board Responsibilities	Mon 18 Nov
GT423	LA Briefing for Governors	Wed 20 Nov
GT424	PE Sports Premium	Tues 26 Nov
GT443	English as an Additional Language (EAL) – The role of Governors	Thurs 28 Nov

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Behaviour and Attitudes in Schools

Wednesday 13 November, 7-9pm, Borough Hall



The aim of the course is to up-date governors on the new Education Inspection Framework around behaviour and attitudes. During an Ofsted visit to a school, the inspectors will evaluate the quality of the education provided in the school and in doing this, will consider the evidence gathered to support their evaluations of the four key judgements, one of which is 'behaviour and attitudes'.

The course will provide an opportunity for governors to look at the framework and discuss changes from the previous Ofsted guidance to schools, as well as looking through the four grade descriptors for behaviour and attitudes.

Intended for: All Governor. Clerks welcome to attend.

Course Tutor: Ian Lindsay, Adviser Teaching and Learning - Behaviour, Safety and Attendance.

The Equality Act and Governing Board Responsibilities

Monday 18 November, 7-9pm, Borough Hall

This course will look at how schools can demonstrate their compliance with the general equality duties .

It will also focus on the responsibility of the Governing Board to ensure that information is published on the school website to demonstrate the school's compliance with the general equality duty across its functions, and where possible update this every year.

Intended for all Governors. Clerks welcome to attend.

**Course Tutor: Sarah Soyei, Head of Strategy and Development
EqualiTeach**

Local Authority Briefing Meeting

<p>Wednesday 20 November 7-9pm, Borough Hall</p> <p>6.45pm -7.00pm, tea/coffee and networking opportunity</p> <p>All Governors and Clerks welcome to attend</p>	
Welcome and Introductions	Julia Newman, Governor Training and Development Co-ordinator
Chief Education Officer update	Ben Pearson, Ben Pearson, Chief Officer – Education, SEND & Infrastructure (Chief Education Officer)
A Strategic Plan for Governance	Cathy Piotrowski, Chair Governance Strategic Partnership Group
Safeguarding in Bedford Borough	Liz Clarke, Manager for Safeguarding and Quality Assurance

We value your feedback.

Any comments about the training opportunities offered may be emailed to governortraining@bedford.gov.uk or sent in writing to:

Julia Newman,
Governor Training & Development Co-ordinator,
School Improvement Team,
Bedford Borough Council,
Borough Hall,
Cauldwell Street,
Bedford,
MK42 9AP

n|g|al leading governance

Development for Chairs



A fully funded programme to develop leadership skills. This programme starts in January 2020 and is usually fully funded by the DfE.

Highly recommended for Chairs and prospective Chairs.

The programme includes three face to face sessions and completion of a school-based project to ensure that theory is translated into improved practice. Venue: Rufus Centre, Steppingley Rd, Flitwick, Bedford, MK45 1AH

For more detail <https://www.nga.org.uk/LeadingGovernance.aspx>

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PE Sports Premium Funding —Primary School Governors

Tuesday 26 November, 7-9pm, Borough Hall

For Governors in Primary schools

The course will cover:

- The background, purpose and key outcome indicators of the funding
- Funding compliance, evidencing requirements and how to support your school
- Reviewing your schools funding usage
- Case Studies of innovative funding usage
- Impact & Sustainability - the bigger picture – past and present

Course Tutors: Gill Morrow, PE, School Sport & School Games Manager – Bedfordshire & Luton. Chris Watson, Primary PE and School Sports Funding Coordinator - Bedford. Kelly Rolfe, School Sport Partnership Manager – Bedford & Kempston & North Bedfordshire

English as an Additional Language(EAL) – The role of

Thursday 28 November, 7-9pm, Borough Hall

Course Aims:

- To raise awareness of strategies to support EAL learners including how to create a welcoming environment for EAL pupils and celebrate diversity
- Reviewing policies reflecting the schools approach
- Preparation for a governor Learning Walk to monitor how EAL friendly the school is
 - Consideration of questions that governors should be asking including:
- How well are EAL pupils performing?
- Are there any gaps in the performance?
- If so, what is the school doing about it?
- Does the school ensure that staff with appropriate knowledge and expertise are appointed and trained?
-

Intended for: All Governors

Course Tutor (s): Pam Heath School Improvement Adviser & Tracy Wilson, EAL/ Equality and Diversity Leader

NGA Learning Link– Online Modules

Have you registered for Learning Link? There are 50 Learning Modules for you to access!

1. Visit <https://nga.vc-enable.co.uk/Register> to find the online self-registration form.
2. Add your details to the self-registration form including your school or academy and use the search box to make sure you select the right one using the address and postcode if necessary.
3. Read the statement in the large blue box at the bottom of the form and then click anywhere in the large blue box to submit your application for approval.
4. Approval is not immediate and you must wait for email confirmation of approval.
5. Once you receive your email confirmation, which includes your login details, you can login to Learning Link and start to use it!

LSCB Online Safeguarding Training

Online Safeguarding Courses are provided by the Bedford Borough Safeguarding Children Board and Central Bedfordshire Safeguarding Children Board, including a safer recruitment course. **Self-registration is easy! Visit the website: <http://bedfordshirelscb.safeguardingchildrenea.co.uk/> and choose the course!**

Safer recruitment

All employers and volunteer co-ordinators are responsible for ensuring that staff and volunteers are recruited safely to work with children and young people. This course covers knowledge required by all recruiters so that best practice and legal safer recruitment requirements are met.

Booking Information

Governors can book onto courses through www.Governorhub.com. All courses are listed in the Training tab of the Bedford Governors Services area. Bookings can still be made by emailing governorstraining@bedford.gov.uk. We will need the course code, date, your name and the name of your governing board.

Courses are free to subscribing schools. Schools not subscribing to the programme can pay to attend individual courses. Full details of costs are available in the Governor Training Programme.

The course venue is Borough Hall, Bedford unless otherwise stated.

Parking is available free of charge on site for **evening courses only**. Parking on site is not available during the day when you will need to use nearby car parks such as Melbourne Street and Prebend Street.

If you have any particular access requirements then please let us know as soon as possible by contacting governorstraining@bedford.gov.uk.

Cancellation of booked places/non attendance

Cancellation of a booking must be made by email giving five working days' notice. Telephone calls should be followed up by email.

If a course booking is cancelled less than five working days before it takes place, or if governors simply do not attend, the course fee will be charged. Where this happens, each case will be considered individually, but usually a charge will be made.