**Instrument Hire – Expression of Interest**

Instruments can be hired from Music for Bedford Borough subject to availability. Please complete the details below, and send to [music.technician@bedford.gov.uk](mailto:music.technician@bedford.gov.uk) . We will then contact you to confirm availability and to arrange collection/delivery\* and signature of a formal hire agreement. *(Submission of this form does not commit you to anything).*

**Current Charges:**

* *The first term’s payment is by cheque or cash (for schools and recognised organisations it will be by invoice). Subsequent payments are made by invoice or direct debit*
* *Individual Instruments - £10 for the first term and £15 a term thereafter (For Pupil Premium and Looked After Children (LAC) the fee is £5 for the first term only and for up to 2 years. After this point the instrument must be returned or a new hire agreement made. Please note that we check eligibility with Bedford Borough Council’s records)*
* *We will ask you to accept and sign our terms and conditions when you collect the instrument. You will need to bring proof of ID and address, such as a passport, driving license, recent utility bill or bank statement.*
* *Sets of 10 or more instruments (schools and organisations recognised by Music for Bedford Borough only)*
* *£75 a term*
* *£50 for half a term or less*
* *£30 delivery charge\* (sets of instruments, schools and organisations only)*

**HIRER’S DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address |  | | |
| Phone number |  | | |
| Email |  | | |
| Organisation  *(if relevant)* |  | Length of time instrument/s required |  |

**PUPIL DETAILS**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | Name |  | | | | School attended |  | | | | Date of Birth |  | Gender | male / female | | Name of instrumental teacher |  | | | | Instrument required |  | Size of instrument  *(if relevant)* |  | | Pupil in receipt of Pupil Premium |  | Pupil is a ‘Looked After Child’ |  |   *It is best to discuss your instrumental requirements with your child’s teacher before submitting this form. Please include information on the size of instrument (for string instruments) and any special requirements.*  ***All instruments need to be returned to our main office and NOT to your child’s teacher or school! Always phone beforehand to check there will be someone available to receive the instrument.*** |