

Property Services

Covenant Relaxation

Borough Hall, Cauldwell Street, Bedford, MK42 9AP

Email: property@bedford.gov.uk

Telephone: 01234 276895

**BEDFORD**
BOROUGH COUNCIL

Residential Covenant Relaxation - Application Form

If your home was built by Bedford Borough Council or was built on land previously owned by the Council, certain restrictive covenants may apply to your home. If you are in any doubt whether covenant relaxation is required you should contact your solicitor.

It is possible that these works may also require Planning approval and/or Building Control approval.

Please contact:

Planning Helpdesk – Telephone: 01234 718068

Email: planning@bedford.gov.uk

Building Control – Telephone: 01234 718081

Email: buildingcontrol@bedford.gov.uk

Separate approval is required for access/use of Council land.

If you propose to make structural additions or alterations you will need to include drawings showing the proposed changes. Please note that these copies will not be returned.

1. Applicant details:			
Name of applicant:			
Address of applicant:			
Postcode:			
Telephone no.:		Email address:	
2. Agent details (If applicable):			
Name of company:		Contact Name:	
Address of agent:			
Postcode:			
Telephone no.:		Email address:	
3. Full address of application site:			
Description of dwelling: Terraced / Semi-detached / Detached / Flat / Other: *			

Form continued...

4. Brief description of alteration(s):

If applicable, Planning application reference:

5. External finishes (If applicable):

Please state the type, colour and finish of any material to be used externally for walls, roofing, cladding etc.

6. Information

Please attach drawing / plans of alteration(s)

Consultation with neighbours:

If the works are being carried out close to the boundary, you must consider whether any part of the works, including foundations, gutters, etc. is likely to extend over the boundary. If so, the Council's consent does not prevent the need for you to obtain the agreement of the adjoining owner.

7. Administration fees (with effect from 1 January 2022):

Relaxation of covenant in advance of proposed works	£119.79 + VAT (£143.75)	<input checked="" type="checkbox"/>
Retrospective consent	£237.21 + VAT (£284.65)	<input type="checkbox"/>
Fast track (response within one working day**)	£354.71 + VAT (£425.65)	<input type="checkbox"/>

Cheques should be made payable to - **Bedford Borough Council**

8. Declaration:

I hereby apply for residential covenant relaxation described in this application and on the enclosed drawings and plans. I have enclosed the relevant administration fee.

Signed:	Date:
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Once you have completed this form and enclosed the appropriate fee, please send it to:

Property Services, Borough Hall, Cauldwell Street, Bedford, MK42 9AP
or property@bedford.gov.uk

* Delete as applicable

** one working day from receipt of full documentation and response will be by e-mail or fax. Subject to staff availability.